

**STATE SYSTEM OF HIGHER EDUCATION
COMMONWEALTH OF PENNSYLVANIA
SPECIAL INSTRUCTIONS TO BIDDERS**

Issue Date: 5 June 2014

PROJECT INFORMATION

Project Title: Replace Chiller Koehler Fieldhouse and Natatorium

Project No: ESU 30-1436

Location: East Stroudsburg University, East Stroudsburg, Monroe County, PA

Work included under this project consists Project Number ESU 30-1436, Replace Chiller, Koehler Fieldhouse and Natatorium, located at 213 Smith Street, East Stroudsburg University of Pennsylvania, as shown on the contract documents prepared by Urban Engineers, LLC.

This work shall include the following and all work necessarily implied by the following: Replace existing chiller, cooling tower, pumps, expansion tank, air separator and associated piping and controls; and provide a new concrete chiller pad and associated sidewalk repairs. The work also includes selective demolition and replacement of specified portions of the electrical system including trenching and backfill for new underground conduits

Contract Time: see Standard Form of Contract

Prevailing Wages: yes; see Standard Form of Contract

Liquidated Damages: yes; see Standard Form of Contract

Contract Cost Ranges: **ESU 30-1436.2 HVAC** \$ 100,000 to \$300,000

ESU 30-1436.4 Electrical \$ 25,000 to \$50,000

Directions: see website <http://www4.esu.edu/admissions/visit/directions.cfm>

BIDDING INFORMATION

Issuing Office: Office of Procurement and Contracting

Contracting Officer: Patricia L. Reich, CPSM, C.P.M.
Director, Procurement and Contracting
Rosenkrans West, Room 218 (124 University Circle)
East Stroudsburg University
200 Prospect Street
East Stroudsburg, PA 18301-2999

Design Professional: Urban Engineers
530 Walnut Street
Philadelphia, PA
Tel: 215-922-8081 x 1890

Fax: 215-922-8082
Attn: Ed Godorov
egodorov@urbanengineers.com

Bid Due Date/Time: **2:00 PM** (local time) on **22 July 2014**

Location to Deliver Bids: Rosenkrans West, Room 218 (124 University Circle)
East Stroudsburg University
200 Prospect Street
East Stroudsburg, PA 18301-2999

Bid Opening Date/Time: **2:00 PM** (local time) on **22 July 2014**

Pre-bid Conference Date/Time: **10:00 AM** on **24 June 2014**

Mandatory or not: Non-mandatory

Location: Facilities Management Complex
118 Normal Street
East Stroudsburg University
East Stroudsburg, PA 18301-2999

Site Visits: At end of pre-bid conference. Attendance at Site Visit is highly encouraged, though not mandatory.

Point of Contact: Additional Site Visits may be prearranged by contacting the University Project Manager, Christine Langlois, Tel: 570-422-3189.

Questions:

Send to: Urban Engineers
530 Walnut Street
Philadelphia, PA
Tel: 215-922-8081 x 1890
Fax: 215-922-8082
Attn: Ed Godorov
egodorov@urbanengineers.com

Not later than: **11:00 AM, 7 July 2014**

REAs for Small Diverse Business (SDB) proactive solicitation:

ESU 30-1436.2 HVAC	5% of Base Bid 1
ESU 30-1436.4 Electrical	5% of Base Bid 1

Bid Security Required: 5% of bid price

Bid Security Allowed: Bid Bond or certified check

Bid Period: Bids shall be valid for not less than 60 days

Items Required to be Submitted with the Bid: Bid Form
 Bid Bond (or other bid security)
 Business Certification Form
 Small Diverse Business (SDB) Solicitation Form and supporting documents

Performance, Payment Bonds Required with the Contract 100% of awarded Contract Price

Maintenance Bonds Required with the Contract 10% of awarded Contract Price

Plans and Specs Cost: \$40.00 for paper set, non-refundable
 \$25.00 for electronic (CD) set, non-refundable

Available from: Urban Engineers
 530 Walnut Street
 Philadelphia, PA
 Tel: 215-922-8081 x 1890
 Fax: 215-922-8082
 Attn: Ed Godorov

The design professional cited above may be contacted for the names of those who have secured plans and specifications and to inspect the plans and specifications.

Bidders Services Additionally, the Plans and Specifications are available for inspection at the Facilities Management Office of East Stroudsburg University from 8:00 AM to 4:00 PM, work days; also at MHC/ReproMAX, Philadelphia; PA; Mid-Atlantic BX, Harrisburg, PA; Pittston NEPCA/MHC, Pittston, PA and Pocono Builders Association, Stroudsburg, PA.

Public Notice of Bid Results Bidders are hereby notified that public notification of Bid Tabulations and of Contract Awards are now provided on the University's Web Page at "<http://www.esu.edu/procurement>". Select "Current Bid and RFP Opportunities" from menu on left side and you will see a list of projects at the bottom of the page. Select the "Results" under the Bid Status column for the appropriate project listing.